

## AGENDA

Pearl City Community Unit School District #200  
Pearl City, IL 61062

Wednesday, October 16, 2019  
6:30 P.M. – High School Library

- A. Call to Order
- B. Roll Call of Members
- C. Approve the Agenda
- D. Recognition of Guests & Public Comment
- E. Consent Agenda
  - 1. Approval of September 25, 2019 Regular Board Meeting Minutes
  - 2. Approval of September 25, 2019 Closed Session Minutes
  - 3. Approval of Bills and Payroll through October 11, 2019
- F. Communications
  - 1. E-Learning
- G. New Business
  - 1. Presentation on Finances & Bonds - Informational
  - 2. Discussion on JH Football Program - Potential Action Item
  - 3. Pearl City Representative to Discuss Road from Rt. 73 to Back Parking Lot- Potential Action Item
  - 4. Discussion on Coop Agreement with Lena-Winslow Track -- Potential Action Item
  - 5. Discussion of Softball Field Construction- Potential Action Item
- H. Closed Session
  - 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5 ILCS 120/2(c)(1), amended by P.A. 99-646, and
  - 2. Collective negotiating matters between public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees.
- I. Potential Action Items from Closed Session
  - 1. Approval of Elementary Paraprofessional.
  - 2. Resignation of Elementary Paraprofessional.
  - 3. Approval of JH/HS Paraprofessional(s).
- J. Adjourn

\*\*\*Copies of the agenda and public documents can be picked up at the District Administrative Office at 100 S. Summit St, Pearl City, IL 61062 during its regular business hours.

BOARD OF EDUCATION DISTRICT #200  
BUDGET HEARING MEETING

September 25, 2019

Mr. Bremmer, President, called the public hearing meeting to order at 6:23 p.m. in the High School IMC. Roll call found the following members present: Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey. Also present were Superintendent Schiffman, Secondary Principal Kelly Mandrell, Elementary Principal Brent Chrisman, JoDeen Bunker, Jacey Ensor, Carolyn Grahame, Ginger Anderson, Lisa Allseits and Guest.

The 2019-20 Tentative Budget was presented. No public comments were made.

Mr. Johnson motioned to adjourn the public hearing at 6:27 p.m. Mrs. Keltner seconded the motion, which passed unanimously.

REGULAR BOARD MEETING

Mr. Bremmer, President, called the regular board meeting to order at 6:30 p.m. in the High School IMC. Roll call found the following members present: Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey. Also present were Superintendent Schiffman, Secondary Principal Kelly Mandrell, Elementary Principal Brent Chrisman, JoDeen Bunker, Jacey Ensor, Carolyn Grahame, Ginger Anderson, Lisa Allseits and Guest.

Mr. Pauley motioned to approve the agenda. Mrs. Keltner seconded the motion, which passed unanimously.

The board recognized guests and public comments were allowed. No public comments were made.

Mrs. Keltner motioned to approve the consent agenda. Mrs. Sheffey seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

In Communications, the FOIA report was provided. A Thank you note was received from the Greene Family.

Mrs. Lieb motioned to approve the facility usage request by Xtreme sports for the use of the gym on Sundays. Mr. Crackenberger seconded the motion, which passed unanimously.

Mr. Pauley motioned to approve the facility usage request by ROE to use the small gym for the Regional Spelling Bee on Feb. 18, 2020 with an emergency date of Feb. 20, 2020. Mrs. Sheffey seconded the motion, which passed unanimously.

Jacey Ensor, Varsity Softball coach, discussed with the board on the softball field renovations he would like to have done.

Discussion was held on a road from Rt. 73 to the back parking lot of the school. The board would like the village to present a proposal for the road.

Mr. Johnson motioned to approve the following amended/new board policies: 2:110- Qualifications, Term and Duties of Board Officers; 2:140- Communication to and from the board; 2:140E- Guidance for Board communication; 2:230- Public participation at School Board Meetings and Petitions to the Board; 2:240- Board Policy Development; 3:10- Goals and Objectives; 3:60 Administrative Responsibility of the Building Principal; 4:20- Fund Balances; 4:45E1- Process to Seek Offset from the Illinois Office of the Comptroller; 4:45E2- Notice of Claim to Seek Debt Recovery, Challenge, and Response to Challenge; 4:90- Activity Funds; 5:35- Compliance with the Fair Labor Standards Act; 5:35E- Volunteer Agreement; 5:40- Communicable and Chronic Infectious Disease; 5:20E- Code of Ethics for IL Educators; 5:130- Responsibilities concerning internal information; 5:180- Temp. Illness; 5:310- Compensatory Time Off; 5:310E- Agreement to receive compensatory Time off; 6:40- Curriculum Development; 6:110- Programs for students at risk of academic failure or dropping out of school; 6:300-E1- Application for a Diploma for Veterans; 6:340- Student testing and Assessment program; 7:170- Vandalism; 7:280E2- Reporting and Exclusion requirements for common communicable diseases. Mr. Pauley seconded the motion, which passed unanimously.

Mrs. Keltner motioned to approve Resolution for District Travel Expenses. Mr. Pauley seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

The board discussed to move forward with a plan for E-Learning Days instead of Emergency Days.

Mr. Pauley motioned to approve the 2019-20 Budget as presented in the budget public hearing. Mrs. Sheffey seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mrs. Sheffey motioned to enter closed session at 7:07 p.m. Mrs. Keltner seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mrs. Sheffey motioned to enter open session at 8:14 p.m. Mrs. Lieb seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

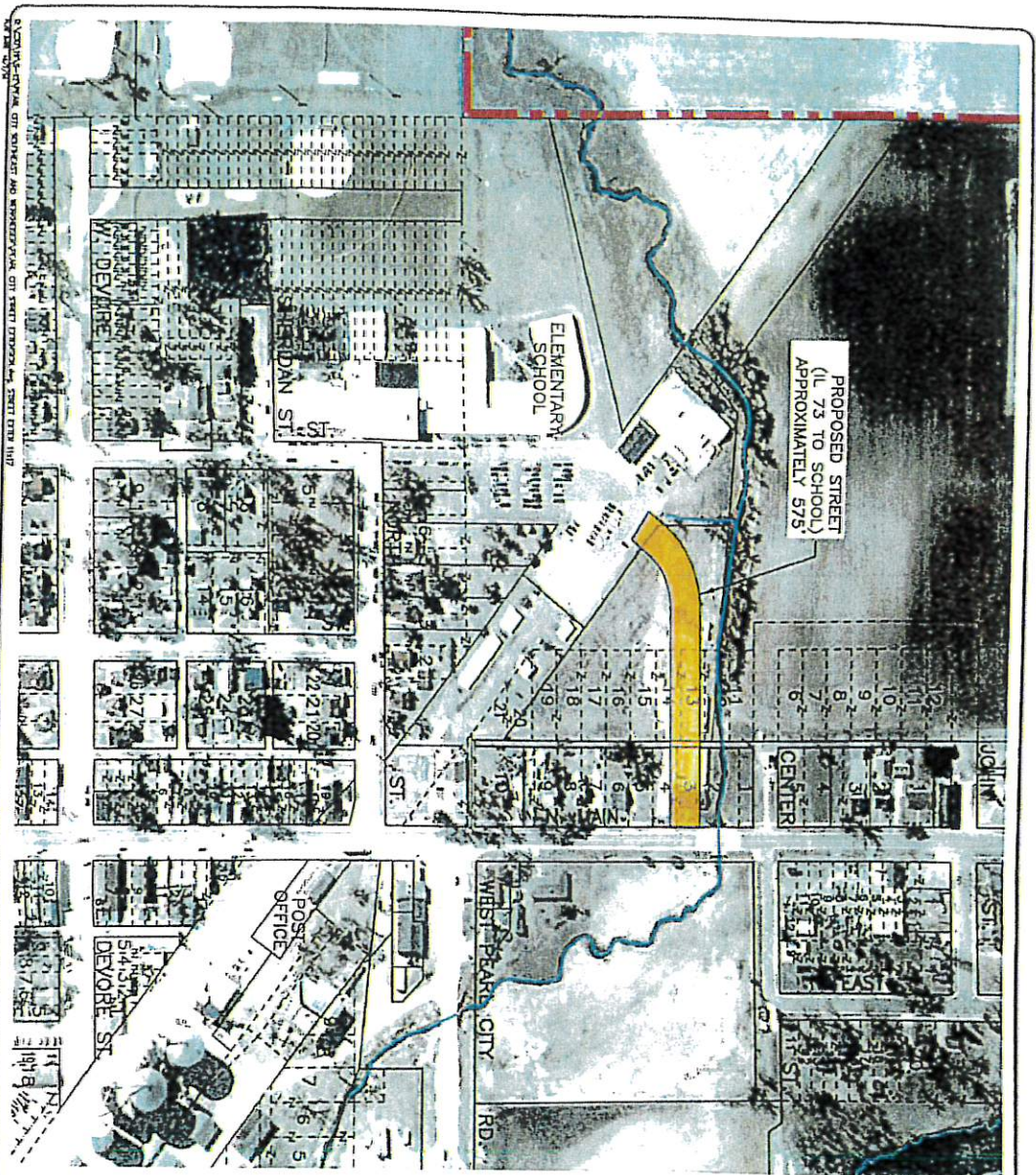
Mr. Johnson motioned to approve Robert Gerbode as an Elementary Paraprofessional at \$10/hour. Mr. Pauley seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

## **Junior High Football Proposal:**

### **Reasons for bringing forward:**

- **Districts:**
  - Right now the IHSA approved district play for the 2021 season of high school football. This means that our EPC football program will be playing all 2A schools. All of the schools in our projected 2A district will have had 4 or more years of football under their belt before we play them for a varsity contest.
- **Fundamentals:**
  - We as a staff are constantly working on fundamentals at the varsity and fresh soph levels. If we had 2 more years before the athletes got to our high school program we would be hitting the ground running. This allows for more time at practice and more reps in drills.
- **Football Understanding:**
  - The past two seasons have been tough for our fresh soph teams due to the fact of not knowing the game of football very well. I think if we have the 7th and 8th grade years of playing tackle football, our athletes will understand the game and understand what it takes to play fundamentally sound football.
- **Program:**
  - I fear losing numbers as our fresh soph teams are unable to compete at the level of the other competition. We try to schedule freshman games to get reps but we are not as advanced as other schools and athletes from those schools who have junior high programs.
- **Tradition:**
  - Tradition is something students and players take pride in. I think football can be a huge tradition for the EPC WildCatz and it starts at a young age. The same language and fundamentals will be taught all the way through junior high to high school. The athletes will look forward to running down the hill or special things that we have planned for them as high school players. The high school players can also attend the games to cheer on the junior high.
- **Past proposal:**
  - In the past when this was first proposed, more teams were supposed to go this route. This has not happened and we are the only program that does this in the surrounding area.
  - I will also be working hand and hand with the junior high football coaches in the summer and throughout the year to make sure things are going the way I want them run. With safety being an emphasis and making sure tackling and fundamentals are taught the correct way. This also means we will come together closer as a staff, we will go to clinics together or the JH staff will attend a separate clinic to be a lifelong learning of the game we love.



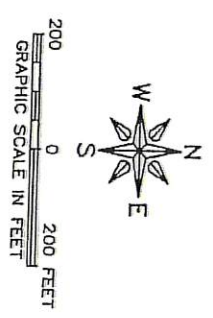


PROPOSED STREET  
(IL 73 TO SCHOOL)  
APPROXIMATELY 575

### PRELIMINARY CONSTRUCTION COST ESTIMATE

15" AGGREGATE BASE W/GEOTEXTURE - 2,600 SY	=	\$19,500
3" ASPHALT PAVEMENT - 2,600 SY	=	\$31,200
CURB & GUTTER - 1,150 LF	=	\$40,250
STORM SEWER - 100 LF	=	\$4,000
STORM SEWER INLETS - 2 EA	=	\$5,000
SIDEWALK - 2,875 SF	=	\$23,000
<b>TOTAL ESTIMATE</b>	<b>=</b>	<b>\$122,950</b>

NOTE: WILL REQUIRE IDOT REVIEW/APPROVAL  
FOR ACCESS TO IL 73.



PROPOSED STREET  
(IL 73 TO SCHOOL)  
PEARL CITY, ILLINOIS



# Lena-Winslow Community Unit School District #202

## Office of the Superintendent

401 Fremont Street

Lena, IL 61048



Telephone: 815/369-3100

Fax: 815/369-3102

"Home of the Panthers"



The Pearl City and Lena-Winslow School Districts hereby enter into an inter-governmental agreement to create a cooperative boys track team. This agreement shall be in effect for the 2019-2020 and 2020-2021 school years.

Lena-Winslow will be the host school for the cooperative. The practices/home contests will be held at Lena-Winslow High School. The Lena-Winslow School District will be solely responsible for the scheduling of meets, the purchase and repair of equipment, and any other matter related to the management of the boys track co-op. Pearl City High School and Lena-Winslow High School (principals' and athletic directors' recommendations) will jointly be responsible for the hiring of coaches. Recommendations will be made to the Lena-Winslow Board of Education for final action. Costs of the program will be shared equally and reconciled at the conclusion of the respective track season. If an additional coach is needed, then the Pearl City and Lena-Winslow School Districts will be responsible for sharing equally, the salary for said coach. The cost of transportation will be shared between Pearl City and Lena-Winslow School Districts. The cost to transport Pearl City students to Lena for practices/home contests will be incurred solely by Pearl City School District.

Each school district will charge their respective activity fee to be used at the discretion of each district.

Participants from each school will be responsible for providing their own equipment for the individual to participate in practices and meets. Uniforms will identify the co-op by incorporating the names of Pearl City and Lena-Winslow high schools as well as other identification, symbols, and colors as deemed appropriate. The principals, athletic directors, and coaching staff will work together to obtain appropriate uniforms. Costs of uniforms will be split between the two schools / booster clubs. Insurance will be required for all participants. This insurance coverage may be through the regular student school insurance policy offered by the student's respective school district or by showing proof of coverage from some other insurance policy carried by the athlete's parent(s) or legal guardian(s).

### Pearl City CUSD #200

### Lena-Winslow CUSD #202

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

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Board Secretary

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Date

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Superintendent

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Date

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

# Pearl City School District Community Meeting

Financial Planning

Presented by:

Mike Schiffman, Superintendent

October 23, 2019

6:00-7:00pm

HS IMC

## Financial Planning

Objectives:

- Discuss the financial planning process
- Discuss the data used
- Review trends
- Facts vs Future
- Bonds
- Conclusion



# Financial Planning

## Process:

- Superintendent takes facts and data to assist the district in making important financial decisions.
- How the district uses this information:
  - Budget Planning
  - Trend Analysis
  - Set Fiscal Policies
  - Scenario Analysis
  - Annual Update and Reassessment
  - Negotiations

# Financial Planning

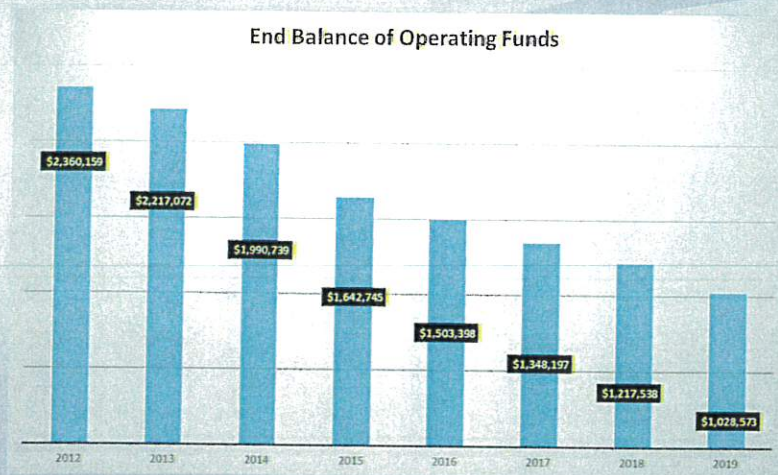
## Data Elements:

- Three to five years of Audited Annual Financial Reports
- FY2019 Budget and FY20 Projections
- Tax Levy
  - Tax Cap (5% or CPI whichever is less)
- Equalized Assessed Valuation
  - Consumer Price Index (CPI)- 1.9
- Staffing ratios
- Evidence Based Funding
  - Based on number of at-risk students
  - Based on formula from state
  - <https://www.illinoisreportcard.com/district.aspx?districtid=08089200026&source=environment&source2=evidencebasedfunding>
- Compensations and Benefit information
  - Health claims and premium
  - TRS; IMRF



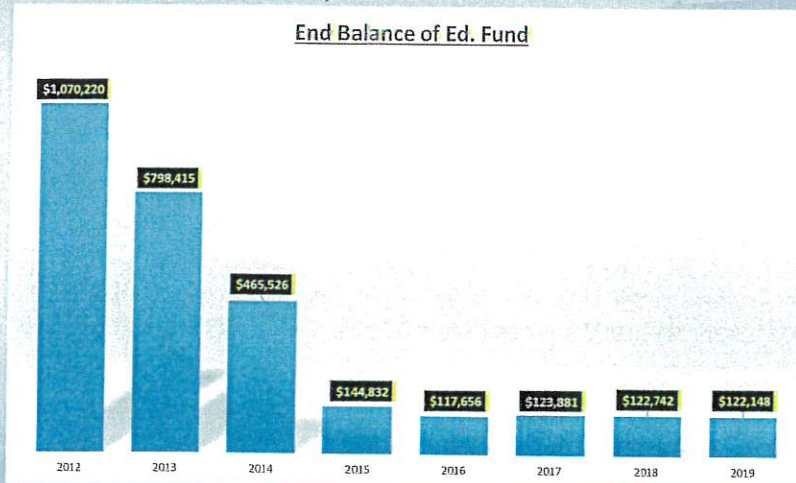
# Financial Planning

Aggregated History (Education, O&M, Trans., Working Cash)



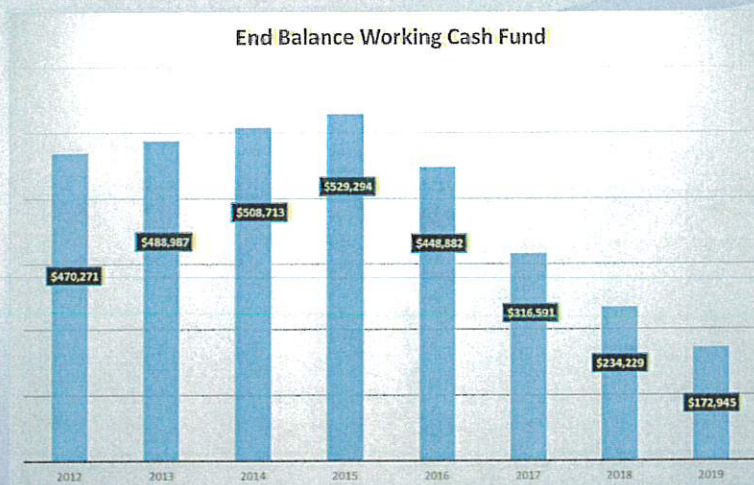
# Financial Planning

Aggregated History Education Fund



# Financial Planning

Aggregated History Working Cash Fund



# Financial Planning

Facts vs. Future

**Facts:**

- 2010-2014 state did not pay bills and prorated districts.
- Local property tax revenue is increasing due to little growth in EAV (tax cap)
- Evidence Based Funding is being received consistently however they are far below what the evidence shows the district should be receiving
- We see a continued decrease in fund balances while trying to maintain operating funds
- State not fully reimbursing for Special Ed. and transportation



## Financial Planning

### Future:

- Revenue streams are uncertain
  - Property Tax Freeze legislation
  - Lower Commercial and Resident EAV
- Several facility projects to maintain a safe environment for students due to financial constraints (Roof Repairs \$760,000)
- Updating curriculum
- Increases in health and liability insurance premiums
- State mandate increases in teacher salary (2024) and min. wage (2025)
- The district will continue to monitor reductions with the intent to try and minimize the impact on instructional programming and continue to offering excellent student services

## Financial Planning

- Illinois School Report Card
  - EBF
  - Spending Per Pupil
  - Revenues
  - Expenses
- <https://www.illinoisreportcard.com/district.aspx?source=environment&source2=perstudentspending&Districtid=08089200026>

Source: Illinoisreportcard.com



## Financial Planning

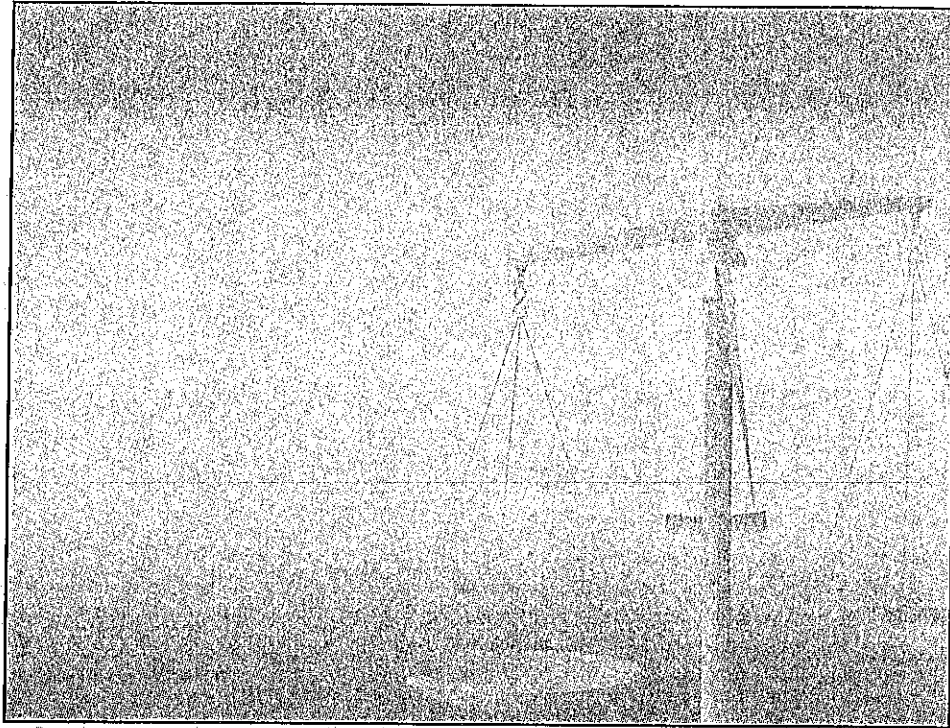
### Conclusions:

- The district should be aware of the uncertainty of monies from the State- Categorical, Mandates, Acts
- The impact of future funding needs for both IMRF and TRS are unknown
- Updating of facilities and curriculum
- District continues to reduce operating funds and reserves
- Seek ways to lower property tax while bringing in funding for the school district

## Financial Planning

### Things to Remember:

- 1) The district is not in this storm alone
- 2) The state needs to pay their bills and stop with expensive mandates while also reducing revenue sources
- 3) The district has in the past and will continue in the future to provide a superior education within the limits of the revenues.
- 4) District is focusing on ways to bring in revenue and reduce property taxes.





## What is a Bond Sale

- Works like a home loan or corporate bonds
- Purpose is to allow the borrower to spend money right away and then pay it back over time.
- School districts use bonds to borrow money to pay for all sorts of expensive short-term projects.
- Bonds must be issued for a specific purpose. Pearl City would use Working Cash Bond to help with facility improvements and handle operating expenses mandated by the state.
- District would sell bond, using underwriter, to large financial institution or local bank that either includes them in investment portfolios or re-sells them to other investors. The investors will gain the interest on the bonds.
- Without a referendum the district can receive the amount of the debt service extension limit. The Debt Service Extension Base (DSEB) is \$108,464.

## Current Status

- The district's current capital bond from 2001 is being paid off in Levy Year 2018
  - The last payment amount was \$655,000
  - Rate paid each year by a property owner was approx. \$358.34/\$100,000 house or 131.10 cents /\$100 dollars of EAV
- The District is Tax Capped with a Debt Service Extension Base (DSEB) of \$108,464
  - If the District did a WC Bond the property owner would pay approx. \$58.85/ \$100,000 house or 21.15 cents/\$100 dollars of EAV
  - This would be a difference of approx. \$300.00/\$100,000 house or 110 cents/\$100 dollars of EAV
- The District has an existing bond levy of \$655,000 that will be lost if the board does not take action before 3/1/2020



## Current Bond

- **2018 EAV: \$49,961,476**
- **2019 DSEB: \$108,464**

Current Bond and Interest Tax Rate 131.1 cents/\$100

- Levy Year 2018/Payable 2019 Bond  
Levy \$655,000
- Est. Annual Property Tax Bill for a home with market value of \$100,000 is \$358.34

## Options Available To District

- Issue a WC Bond with a repayment of approx. \$108,454 per year
  - No referendum required- this is the only action the board can take in time for the 3/1/2020 deadline
  - Can go up to 20 years
- Run referendum for a specific dollar amount of bonds to issue
  - Could go up to a Max of approx. \$7,400,000
  - Can choose a different amount based on your proposed needs
- Run a referendum to establish a DSEB at a specific dollar amount, then have flexibility to issue bonds
  - Through vote the district can add to DSEB (Currently \$108,454)
- Run a referendum for an operating rate increase



## Working Cash Bond Sale Process

- Discuss with the school board a financial plan, issuing a Resolution of Intent to sell bonds, and scheduling a public hearing
- Publish the resolution in local media
- Prepare preliminary bond sale documents
- Hold a meeting with bond rating company to establish the district's bond rating
- Conduct a public hearing at a regular school board meeting
- Conduct the bond sale and close the bonds
  - A lot of this is handled through the underwriters and Bond Consultant

## Working Cash Bond

- Proceeds from a WC Bond Sale are deposited in the Working Cash Fund.
- From there, they can be loaned or transferred as needed to other operating funds for use for capital projects or operations
- Example of uses: 1) School District needs \$250,000 for new roof but only has \$100,000 in O&M it has option to transfer the \$150,000 needed from the Working Cash Fund 2) School district sells \$1,000,000 in WC Bonds while operating under a \$500,000 deficit in the Ed. Fund, it can transfer \$500,000 from WC to Ed Fund to cover the deficit



## Proposed Working Cash Bond

- Proposed Bond and Interest Tax Rate  
21.5 cents/\$100
- Levy Year 2019/Payable 2020 Bond Levy  
\$107,577
- Est. Annual Property Tax Bill for a Home with  
a market value of \$100,000 is \$58.85
- \*Reduction in Current Property Taxes by approx.  
\$300/\$100,000 Home

## Current Bond

- **2018 EAV: \$49,961,476**
- **2019 DSEB: \$108,464**

Current Bond and Interest Tax  
Rate 131.1 cents/\$100

- Levy Year 2018/Payable 2019 Bond  
Levy \$655,000
- Est. Annual Property Tax Bill for a home with  
Market Value of \$100,000 is \$358.34



## Proposed Working Cash Bond

### Amount School District would put into WC Fund:

- 10 year bond \$892,000
- 15 year bond \$1,245,000
- 20 year bond \$1,540,000
- Each year this will equate to the district bringing in approx. \$107,000 (However, District would receive fund all at once)

## Why Working Cash Bond

### Facilities needing updating

- School roof
- Wall behind the building
- Parking lot
- Bus Garage Roof
- Classroom windows in old elementary section
- Various other HLS concerns

### Operating funds that are affected by state mandates

- Salary increases
- Curriculum updates
- Possible property tax freeze



## Advantages to Working Cash Bond

- Receive funding immediately to start projects
- Funds will help maintain fiscal balance and stability in the district
- Property taxes will decrease by approx. \$300/\$100,000 Home
- Interest rates not higher than 3.5%

## Financial Planning

### Final Thoughts

- We are asking that the community look at the school district as an investment in the community and not as an expense
- The District is working together to find solutions and to move the district forward through these tough times. The goal of the school board and district is to inform the community.
- The District continues to create the best student services it can provide. The District will continue to adapt with it's students.



## Small Group Sessions

- What are we doing well in the district?
- What are some areas of improvement in the district? What would you like to see more of in the school district?
- Please share further thoughts regarding the Finance discussion